



Chew Stoke Parish Council

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Minutes of the Parish Council Meeting held on Thursday 7th September 2023 at 7.30 pm in The Village Hall, Chew Stoke.

1. **Present:** Cllrs Steven Read, Nicola Ainger, Nick Baker, Ali Cunningham, Carol Dyer, James Edgerton and Steve Hicks

Clerk: Sarah-Jane Streatfeild-James

Minutes: 2023/09

2. **Apologies:** Cllr Alex Cooke
3. **Public participation** – At the beginning of this item, the Chair reminded residents that only items on the agenda should be raised during public participation. In future residents will be able to discuss any items not on the agenda with a councillor before the meeting starts. Residents are also encouraged to email the clerk about any issues, these can then be added to the next agenda, or action taken outside a meeting. One resident attended the meeting to discuss the lack of 20 roundels from Pagans Hill until the entrance to Rectory Field. She also mentioned a broken manhole cover, and overgrowth on the Irish Bridge. 3 other residents also attended the beginning of the meeting.
4. **Declarations of interest** – Cllr Baker declared an interest in item 7ii as a resident of Home Orchard.
5. **To accept the minutes of the meeting held on 3rd August 2023**, unanimously agreed. A copy was given to the Chair to sign and returned to the Clerk.
6. **Ward Councillors report:** Cllr Harding informed CPSC about a new parking charge coming into effect in Bath, which is dependent on how heavily polluting the vehicle is. Following a Police Crime Meeting he shared information about a Road Safety Fund, which is available to councils with a Speedwatch group. Shared useful information about affordable speed cameras, which CPSC will follow up. Cllrs Harding and Box also visited Chew Stoke with the CEO of B&NES and highlighted the safety issues for pedestrians.
7. **Planning applications:**

Signed by:

Date:

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- i) **Application Reference:** [23/00262/FUL](#)
Application Address: Pagans Hill Farm , Scot Lane, Chew Stoke, Bristol, Bath And North East Somerset, BS40 8UN
Proposal: Erection of new agricultural building. *This application was determined on the 7th September, so no comment made from the Parish Council.*

8. Matters requiring a decision:

- i) Village Hall lease - A group of councillors checked the condition of the hall against the recently received condition report from the solicitors. Noted one area of damp ingress on the ceiling, this has been fed back to the solicitors. The Trust Deed and lease agreement had been circulated to all councillors prior to the meeting, Cllr Read asked councillors present for any comments regarding the documents, Cllr Baker advised that an asbestos survey should be undertaken so that we have a record for dealing with any potential risk. Cllr Cunningham asked for clarification on the permitted 12 days use by the church per annum, agreed that the procedure is detailed adequately in the lease agreement. The council agreed unanimously to proceed to sign the lease and Trust Deed, with a view to formally becoming Custodian Trustees at the beginning of October. The summary of legal fees to date has been received, currently £4450+VAT following a reduction of £300.
- ii) CPSC discussed the ongoing parking issues around the village, at the July meeting it was agreed to request double yellow lines (DYL) at the entrance to Home Orchard. The issues here are primarily caused for 2 short periods of the day during school drop-off and pick-up. Since the July meeting CPSC was advised to submit an application for all DYL's within the parish at one time. Previous discussions about other locations had been discussed but not pursued. Agreed that DYL's are ineffective if there is no enforcement. Agreed to the following action points: to make contact with the school to discuss improving traffic/parking etc; to review the map of the village used previously to mark-up potential sites for DYL's; to consider issues with displacement if DYL's are introduced; to ask the Primary School to consider our suggestions.
- iii) To note that the phonenumber to report airport noise has been discontinued, any incidents now need to be reported via the airport's website. Posters with this information are on the parish noticeboards. Reasons for deviation and noise over Chew Stoke is normally due to congestion or weather.

9. Finance:

- i) The bank reconciliation for the first quarter of the financial year was checked and signed by Cllr Cunningham
- ii) The following online payments were agreed:

Date	Item	Payee	Net	VAT	Total
31.08.23	HP Ink (printing)	SJ Streatfeild-James	£4.17	£0.83	£5.00
28.7.23	Essential Councillor Course	ALCA			£40.00

Signed by:

Date:

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30.6.23	Annual Accounting software package	Scribe Accounting	£345.60	£69.12	£414.72
14.8.23	External audit	BDO LLP	£210.00	£42.00	£252.00
2.09.23	Web hosting (annual)	JacksonBone	£75.00	£15.00	£90.00

1. Matters of report:

- i) Update on the shop rental – Cllr Baker spoke to the rental management company again recently and the rental agreement is still progressing.
- ii) Update on Rectory Field – Cllr Baker met with Matt Bennett recently and noted that the ash trees that they had concerns about are looking healthy and better than expected. There are a small number that still need to be cut down, Cllr Baker to ask for specific action plan, and then clerk to source quotes from 3 suppliers for the work.
- iii) Update on the Recreational Trail – Kirsty Dunford from Bristol Water (BW) attended the meeting and gave a brief update about the Trail. She is responsible for public access to BW lakes. BW is now owned by South-west Water, and there is a SW Lakes Trust. B&NES is responsible for the trail which is on BW land. The plan was for the trail to be run by a Trust after the first 12 months of it opening, this is still in progress. The hedges will be cut back on the trail and the Bittern Trail w/c 11th Sept. B&NES are looking at plans to extend the Recreational Trail to the south of the lake, and some ecological surveys are currently being undertaken. CSPC thanked Kirsty Dunford for attending the meeting and are keen to cultivate closer working relationships with BW. Also noted that there are grants available from BW for up to £250 for projects in the area.
- iv) To note the Conclusion of Audit report for 22-23 has been received from the external auditors.
- v) To note 3 monthly police report for Chew Stoke parish area. Agreed to thank the Beat Officer for the report and information, and to also ask if information about action taken on incidents in the report could be shared with the council. Information on parking enforcement activity would also be welcomed in future.
- vi) To note the Ward Councillor Anna Box will be taking a sabbatical from Dec 23 to May following the birth of her second child.
- vii) To note the ALCA AGM is to be held online on Saturday 7th October 10-12.30pm.

Meeting closed at 8.50pm.

Next meeting Thursday 5th October 2023 at 7.30pm in the Village Hall

Signed by:

Date:

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