



Chew Stoke Parish Council

**Minutes of the Parish Council Meeting held on
Thursday 7th May 2026 at 7.30 pm in the Village Hall, Chew Stoke**

Present: Cllrs Steven Read (Chair), Nick Baker, Rowan Coleman, Ben Moss and Nicola Wilson

Clerk: Sarah-Jane Streatfeild-James

Ward Councillor: not present

Minutes: 2026/05

1. **Apologies noted and accepted:** Cllr Nicola Ainger and Steve Hicks
2. **Declarations of interest** – none.
3. **Public participation** – 1 member of the public present to discuss item number 5iii

Ward Councillors report – not present

4. **Confirmation of the minutes of the previous meeting:** unanimously agreed. A copy was given to the Chair to sign and returned to the Clerk.

5. **Planning applications:**

- i) **Application Reference:** [26/01187/FUL](#)

Application Address: Elmhurst , Blind Lane, Chew Stoke, BS40 8UA

Proposal: Erection of a single storey side extension with associated works. *The volume increase for this application is within acceptable limits. This application would have been possible under Permitted Developments, but the property is within the Conservation Area. There are no negative effects in the neighbouring property. Agreed unanimously to SUPPORT this application.*

- ii) **Application Reference:** [26/01387/FUL](#)

Application Address: Mahe , School Lane, Chew Stoke, BS40 8UY

Proposal: Erection of timber outbuilding for storage of bicycles, garden machinery, etc., on existing vehicle hardstanding. *This outbuilding will be situated at the front of the property, but adequate parking will remain. The outbuilding will fit nicely into the proposed space, and will have a shingle roof. Agreed to unanimously SUPPORT this application.*

- iii) **Application Reference:** [26/01405/FUL](#)

Application Address: Scot Cottage , Scot Lane, Chew Stoke, BS40 8UN

Proposal: Erection of two storey side extension and construction of rear dormer following demolition of conservatory. *The design of this extension is well designed, with subservient ridge line and similar materials. The volume increase calculation is stated to be 36%, it is hard to*

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understand how this has been calculated. CSPC agreed to SUPPORT this application subject the volume calculation being clarified.

6. Formal motions requiring a decision:

- i) Update from Speeding Working Group and further actions – no further updates. Discussed option for increased road signs, eg ‘collision site ahead’.
- ii) Agreed to a new larger noticeboard for Parish Council information at the current location on Bristol Road. Clerk to order, to contact resident about cutting back hedge slightly to accommodate larger board.
- iii) To agree response to Bristol Airport Expansion Plan once draft is available from the Parish Council Airport Association. The consultation period ends on 28th June, Cllr Moss to draft CSPC response for agreement at June 11th meeting if feasible. To include comment on increase in night flights, and any issues specific to Chew Stoke.
- iv) Update following youth provision survey and discussion at Annual Village Meeting – agreed to finalise results prior to sharing with residents. To then contact those who offered to help, with a view to setting up a Working Group to take ideas forward. Cllrs Baker and Ainger to arrange meeting. Discussed possible venues for meeting places.
- v) The Village Hall Committee are to apply for Charitable Incorporated Organisation status, this requires an application for a ‘Licence to Occupy’. CSPC agreed to sign the draft version supplied when CIO application is ready, subject to no further changes being made to the document.
- vi) Clerk to research how file sharing can be utilised prior to agreeing to fund cloud storage for councillors.
- vii) Agreed to pay clerk for annual leave not taken in 2025.

6. Finance:

- i) To note standing orders:
 - a. SJ Streatfeild-James - clerks salary (April)
 - b. Hugo King – ground maintenance payment (April)

ii) Noted receipts:

Date	Item	Payer	Total
15.04.26	Footpath grant	B&NES	£866.18
15.04.26	Precept	B&NES	£12250.00
20.04.26	VAT reclaim	HMRC	£495.70

iii) Agreed the following payments:

Date	Item	Payee	Net	VAT	Total
15.04.26	HP Ink (printing)	SJ Streatfeild-James	£4.17	£0.83	£3.25
	Canva				£4.33
15.04.26	PAYE & NI	HMRC			£38.78 (Pd)
15.04.26	Hall hire meetings	CS Hall C'ttee			£62.50
15.04.26	ALCA subscription	ALCA	£292.00	£58.40	£350.40
15.04.26	Payroll	DM Malley	£120.00	£24.00	£144.00

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15.04.26	Bin replacements	Hugo King			£50.00
15.04.26	Entry fee Village in Bloom	Nicola Ainger			£50.00
15.04.26	Holiday pay for clerk (not taken in 25)	SJ Streatfeild-James			£118.86
15.04.26	Back up/support for old website (last quarter of 25-26)	JacksonBone	£60.00	£12.00	£72.00
30.04.26	Zoho emails	SJ Streatfeild-James/Zoho			£160.80 (to attempt refund)
30.04.26	Old domain name (to be managed by new website provider to redirect traffic)	JacksonBone	£19.25		£23.10

7. Matters of report/updates:

- i) Westaway Field and Cooks Meadow – the oak benches are now in situ in Cooks Meadow. To level with topsoil and plant grass seed.
- ii) Chew Valley Recreational Trail – B&NES are in the process of appointing a Project Officer to undertake a feasibility study.
- iii) Monthly update from Groundsman – to request a quote for mowing the grass around the Village Hall. The grass on the amenity land at the bottom of Dairy Way appears to be being cut now, to establish who is undertaking this if possible and ensure it is continued to be cut so that it can be used by residents.
- iv) Community Bloom – Fundraising events - Plant Sale at The Stoke on 9th May. Beating the Bounds walk and soup lunch on Sunday 17th May.
- v) Bristol Airport – One member of the Chew Valley catchment area is permitted to attend the Bristol Airport Consultative Committee. This is currently a member from Chew Magna, but is unable to attend the next meeting. Cllr Moss has offered to attend in their place, but Chew Stoke is not included in the CV Catchment. The reason for this is unclear. Clerk to draft letter to request that Chew Stoke is added to the cluster so that Cllr Moss can attend the meeting. A walk for Parish Councils has been arranged for May 16th to see Felton Common as it would be should planning permission for landing lights be granted.
- vi) Chelwood Bridge Rotary awards – agreed to nominate Nicola Ainger.

8. Correspondence received:

- i) Several residents have contacted the Parish Council concerning airport parking in a field on the B3114 opposite the entrance to Woodford Lodge. The 28 days permitted use of agricultural land expires on May 8th. B&NES and Enforcement Dept are already aware, agreed to ask Ward Councillors to act if the 28 days threshold is exceeded and liaise with Enforcement Dept at B&NES.
- ii) A resident has asked that the stile by Stoke Hill House, Stoke Hill be made safer as there is a large drop down to the road. An additional step would make it safer. B&NES's Rights of Way Officer has been contacted and will review.

Meeting ended 21.33

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Next meeting: Thursday 11th June 2026 at 7.30pm in The Village Hall, Chew Stoke

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