



Chew Stoke Parish Council

Present: Cllrs Steven Read (Chair), Nick Baker, Rowan Coleman, Ben Moss and Nicola Wilson

Clerk: Sarah-Jane Streatfeild-James

**Minutes of the Annual Meeting of the Parish Council held on
Thursday 8th May 2025 at 7.30pm in the Village Hall, Chew Stoke**

Minutes 2026/AMPC

1. **Election of new Chair of the council:** Resolved that Cllr Steven Read be so elected, unanimously agreed.
2. **To elect a Vice-chair of the council:** Resolved that Cllr Nick Baker be so elected, unanimously agreed.
3. **Apologies for absence:** Cllr Nicola Ainger and Steve Hicks
4. **The following working groups were agreed:**

Staff:

Cllr Read
Cllr Hicks
Cllr Wilson

Cllr Ainger
Cllr Coleman

Finance:

Cllr Read
Cllr Ainger
Cllr Coleman
Cllr Moss

Parks & Recreational Grounds:

Cllr Baker
Cllr Wilson
Cllr Ainger

Planning:

Cllr Baker

Highways:

Cllr Hicks
Cllr Wilson
Cllr Moss

5. **The following appointments of reps to outside organisations were agreed:**

Signed by:

Date:

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B&NES Flood rep – Cllr Moss
B&NES Parish Liaison rep – Cllr Baker
Parish Councils Airport Association – Cllr Moss
Chew Valley Reconnected Partnership – Cllrs Baker and Moss

6. The following policies were reviewed and adopted:

Financial Regulations
Standing Orders
Code of Conduct (CSPC use B&NES's version of the Local Government Assoc, will amend if updated)
Asset Register
Risk Assessment
Risk Management Policy
Social Media Policy
Publication Scheme
Equality & Diversity Policy
Training & Development Policy

Confirmed the continuation of the council's subscription to Campaign for the Protection of Rural England (CPRE)

7. **Adoption of the General Power of Competence** - Chew Stoke Parish Council resolves that from 7th May 2026 until the next relevant Annual Meeting of the Parish Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, to readopt the General Power of Competence.
8. **Appointment of an Internal Auditor** - agreed to appoint Joanne Bryant as the Internal Auditor for the next financial year.
9. **The time and dates for meetings for the following year:**
Agreed to the 1st Thursday of each month except for August.
10. **To note any Freedom of Information requests in the last year:** none

Meeting closed at 7.47pm

Signed by:

Date:

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